



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2020-03-03 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

ITEM No.:
EE-13.

TITLE:
Piggyback Recommendation of \$500,000 or Less - FY20-188 - Mail Processing Equipment & Supplies

REQUESTED ACTION:
Approve the recommendation to make a piggyback award to the vendor(s) awarded by the Florida Department of Management Services. Contract term: March 22, 2020 through February 19, 2022, 2 Years; User Department: District-wide; Award Amount: \$245,000; Awarded Vendor(s): Pitney Bowes, Inc.; Neopost USA; Small/Minority/Women Business Enterprise Vendor(s): None.

SUMMARY EXPLANATION AND BACKGROUND:
This new piggyback will align with the expiration date of the State contract. It provides a vehicle to lease mail processing equipment on a monthly recurring charge and related services like maintenance of the equipment, and supplies.
The State Contract has been reviewed and approved as to form and legal content by the Office of the General Counsel.
A copy of the approved documents are available online at: http://www.broward.k12.fl.us/supply/agenda/OriginalExecutedDocuments_57-105N.pdf

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Safe & Supportive Environment
 Goal 3: Effective Communication

FINANCIAL IMPACT:
The estimated financial impact to the District will be \$245,000. The funding source will come from the schools and departments' operating budgets. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)
(1) Executive Summary (2) Financial Analysis Worksheet (3) State Contract (4) Surveys-18

BOARD ACTION:

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Mary C. Coker	Phone: 754-321-0501
Name:	Phone:

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title
Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Approved In Open Board Meeting On: _____
By: _____
School Board Chair